



**MEMORANDUM from TRANSFUSION MEDICINE**

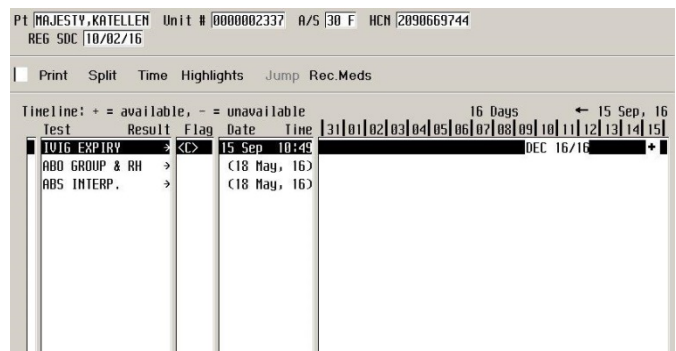
**TO:** Physicians, Residents, Clinical Managers and Educators at HHS and SJHH  
**CC:** Transfusion Medicine Laboratory Staff, Duane Boychuk, Dr W Lim, Dr T Warkentin, Dr S Bates  
**FROM:** Dr M Zeller, Allahna Elahie  
**RE:** **Updates to Intravenous Immune Globulin (IVIG) and Immune Globulin Screening Pilot (IGSP) Requests**  
**DATE:** September 28<sup>th</sup> 2016

Effective October 3<sup>rd</sup> 2016, in order to facilitate the Ministry of Health and Long-term Care (MOHLTC) IVIG form renewal process and IGSP form approval process, the clinical areas will access the patient’s electronic health record to view the status of the IVIG request and the expiry date for a current acceptance on file.

To view, please follow the steps listed below.

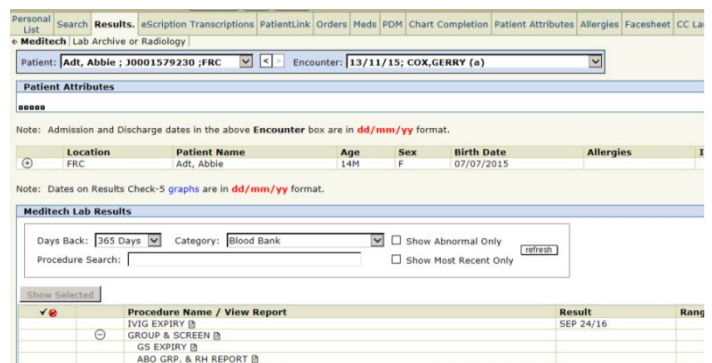
For HHS Clinical Staff:

1. In Meditech PCI, select your patient
2. Down arrow (↓) to access *Blood Bank Tests*, then right arrow (→)
3. Down arrow (↓) to view the IVIG EXPIRY. At this stage, the latest IVIG EXPIRY date will be listed to the right of the test name.
4. To view further information, right arrow (→)
5. Select the most recent ‘test’ result, then right arrow (→)
6. View report for IVIG EXPIRY information



For SJHH Clinical Staff:

1. In Physician Portal, select your patient
2. Click on the *Results* Tab
3. Look for IVIG EXPIRY. At this stage, the latest IVIG EXPIRY date will be listed to the right of the test name.
4. To view further information, click on the document icon
5. View report for IVIG EXPIRY information



Please contact us if you have any questions.  
Thank you,

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